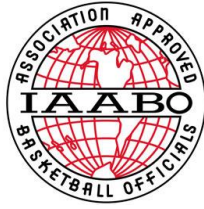


CENTRAL MAINE DISTRICT



BOARD OF BASKETBALL OFFICIALS

CRIMINAL HISTORY RECORDS CHECK APPLICATION SUMMARY

Certified basketball officials are required to be fingerprinted and submit those fingerprints to the State of Maine for a Criminal History Record Check (CHRC). Please note, if you have already been through this procedure in another sport, or have been fingerprinted as part of your job or volunteer work in a school, chances are excellent that you already have all the credentials that you need and simply need to send a copy of them to me and you will be all set.

It is highly recommended, though not required, that you provide the Board Secretary with the last four digits of your Social Security Number as well to aid this recordkeeping. Regardless, until you provide proof that you have had your prints taken, you will be **INELIGIBLE** to receive game assignments from IAABO Board 20.

Directions: CHRC & Fingerprinting Process

Go to the Maine Department of Education

Here is the link: <http://www.maine.gov/doe/cert/fingerprinting>

Once you are at the website, go to the “What do I need to be fingerprinted” column.

Follow Step 1: Download, Complete and Mail the [Application Approval Form](#). This is for your Criminal History Background Check. Don't forget to include the \$15.00 fee.

Go to Step 2: Register with the Fingerprinting Partner [IdentoGO](#)

- Click on Schedule New Appointment
- When selecting an agency choose: Department of Education
- They have a processing fee of \$55.

Please note that the Department of Education is no longer mailing fingerprint cards or certificates as proof of credentials.

For proof of credentials please [Check Application Status](#) on the fingerprinting page (column 5). You may print the NEO application status screen for proof of credentials.

If you have any questions you should call them directly at (207) 624-6600.